Ensure Integrity in Your Exams

As part of your preparation for exams, you need to make sure you follow some basic tips:

• Verify the mode of exam – in class, online or take home.

• Find out whether each exam is an individual or a group project.

• For individual examinations, find out whether it is multiple-choice or essay-type.

• Find out what is allowed in the exam and what is not allowed.

• If you are allowed to have calculators in the exam, find out what type of calculator is allowed (e.g. basic, scientific, graphic).

• Most courses do not allow the use of cellphone calculators. It is recommended to use a calculator for such exams. You should double-check with your professor and invigilator in the exam room before the exam starts.

• If you are allowed to take a scientific or graphic calculator, make sure you delete any formulae that might have been stored on its memory. You can set an alarm to go off 30 minutes before the exam to remind you to delete any forbidden formulae from the calculator’s memory.

• Remember having unauthorized material (and not necessarily using them) may be considered cheating.

• It is safer to double-check your belongings before exams so you do not have unauthorized material such as calculators, notes, and your phone.

• It is better to study well in advance. If something unexpected happens, you will have more time to catch up with your studies.

• Check course information and with your professor for any pertinent information.

If you need any further information about academic integrity, please contact the Academic Integrity Office at academic.integrity@mohawkcollege.ca or 905-575-1212 ext. 3909.

Academic Integrity Office wishes you a smooth exam-time!